

C-O-N-F-I-D-E-N-T-I-A-L

July 1965

**COMPARATIVE COSTS TO STORE AND SERVICE ONE CU. FT. OF RECORDS
(2000 PIECES OF PAPER) FOR ONE YEAR IN OFFICE SPACE
AND IN THE RECORDS CENTER**

	<u>AGENCY OFFICE</u>	<u>AGENCY RECORDS CENTER</u>
1. Equipment - - - - -	\$ 3.24	\$.09
2. Space - - - - -	\$ <u>3.00</u>	\$ <u>.33</u>
3. Cost to Store - - - - -	\$ 6.24	\$.42
4. Reference Service (Personnel Costs)- -	\$ 52.91	\$ 1.36
5. Total Cost to Store and Service - - -	\$ 59.15	\$ 1.78

**CALL RECORDS ADMINISTRATION STAFF -X2468 - FOR ADDITIONAL INFORMATION
ABOUT THE AGENCY RECORDS ADMINISTRATION PROGRAM**

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